

# Allied Health Recruitment & Hiring Tool Kit

## SUGGESTED TRAINING MATERIALS

### Basic Core Content:

- Ophthalmic Medical Assisting: An Independent Study Course, Carr, Tyree: American Academy of Ophthalmology, 2002
- The Ophthalmic Assistant: A Guide for Ophthalmic Medical Personnel, Stein, Harold B., Slatt, Bernard S., and Stein, Raymond M.
- Fundamentals for Ophthalmic Technical Personnel, Cassin, Barbara, W. B. Saunder Company, 1995
- *Learning Systems*, Joint Commission on Allied Health Personnel in Ophthalmology. To order call 1 (800) 284-3937 or contact [www.jcahpo.org/learningsystems](http://www.jcahpo.org/learningsystems)

### Additional recommended resource materials:

All available at <http://www.jcahpo.org/bookstoreordering.htm>

- Vaughn & Asbury's General Ophthalmology (P. Riordan-Eva, J.P. Whitcher & T. Asbury, Sixteenth Edition, 2003, McGraw-Hill Professional Publications)
- Instrumentation for Eyecare Paraprofessional (M.P. Herrin, 1998, Charles B. Slack, Ince)
- A-Scan Axial Eye Length Measurements: A Handbook for IOL Calculations (S.F. Byrne, First Edition, 1995, Grove Park Publishing)
- Clinical Ocular Photography (D. Cummingham, 1998, Charles B. Slack, Inc.)
- The Dictionary of Ophthalmic Optics (A.H. Keeney, R.E. Hagman, C.J. Fratello, and the National Academy of Optionry, First Edition, 1995, Butterworth-Heinemann.
- Ophthalmic Terminology Made Ridiculously Simple (S. Goldberg, Second Edition, 2001, MedMaster, Inc.
- Berry & Kohn's Introduction to Operating Room Technique (N. Phillips, Tenth Edition, 2004, C.V. Mosby Co.)
- Refractive Surgery for the Eyecare Paraprofessional (J. Gayton & R. Kershner, 1997, Charles B. Slack, Inc.)
- General Medical Knowledge for Eyecare Paraprofessionals (M. Bittinger, 1999, Charles B. Slack, Inc.)

### Audio and Video Tapes (all available from the American Academy of Ophthalmology)

- Basic Principles of Contact Lens Fitting
- Fundamentals of Slit-Lamp Biomicroscopy
- Goldmann Applanation Tonometry
- Introduction to First Assisting in Cataract Surgery
- Eye Exam: The Essentials